



REID LIFTING INTEGRATED POLICY

REID Lifting Limited designs, manufactures and supplies a variety of lightweight, portable lifting equipment such as portable gantries, davits, sockets, extensions, accessories and training.

To achieve and maintain excellence in all our business processes, we have implemented an integrated management system, which meets the requirements of the standards set out in; ISO 9001:2008, ISO 14001:2004 and BS OHSAS 18001:2007.

Additionally, we offer a range of products that are certified to PPE Regulation (EU) 2016/425 and are in conformity with the Machinery Directive 2006/42/EC and the ATEX Directive 2014/34/EU. There is an enhanced management system developed to ensure that the quality requirements set out in Module D of the PPE regulation are met.

Reid Lifting Limited have identified the Quality, Environmental, Health, Safety and Industry specific legislation and regulations applicable to the business. The procedures set out within the company have been developed in accordance with the relevant legislation and regulations to ensure compliance.

The Managing Director, Deputy Managing Director and the board of Directors are committed to ensuring that REID Lifting has:

- Identified the expectations of interested parties and ensuring they are considered and addressed when developing procedures and policies.
- Provided the highest possible level of service, ensuring the requirements of the customer are consistently met.
- Taken steps to protect the environment and mitigated the environmental impact of the business to prevent pollution.
- Ensured that the hazards and risks with regards to occupational health and safety have been identified and mitigated to ensure the safety of all employees, visitors and contractors whilst capitalising on the opportunities to improve and develop.
- Supporting the business to continually improve in all aspects of Customer Service, Quality, Health, Safety and Environmental Management.



Integrated Management System Objectives

Business Objectives 2018

1. Achieve ISO Accreditation – H&S, Environment & Quality by September 2018
2. Develop company succession plan
3. Achieve turnover of 6.5m by April 2018 (7.1m by April 2019 to be reviewed)

Environmental Target Objectives 2018-2019

1. Reduce general waste production to 40% by December 2018, with a further objective to reduce this to 20% by December 2019.
2. Reduce the quantity of Aluminium scrap waste through manufacturing to below 5% of the total amount purchased by December 2018.
3. To achieve ISO 14001:2015 accreditation for our Environmental Practices by September 2018.

Quality Target Objectives 2018-2019

1. Achieve and maintain an OTIF (On Time in Full) delivery of goods target of 95% throughout 2018, with the intention of achieving 96% by June 2019.
2. Achieve and maintain a 95% pass rate for completed goods during final inspection, with the intention of achieving 97% by December 2019
3. Achieve and maintain high customer satisfaction, measuring through satisfaction surveys, reduction in customer complaints and using a standardised approach to customer after care.
4. To achieve ISO 9001:2015 accreditation for our Quality Management System by September 2018.

Health and Safety Objectives 2018 - 2019

1. To achieve zero accidents in the workplace from April 2018 to April 2019, using the EHS Meeting to report potential hazards.
2. To achieve and maintain a 90% score and above in our internal EHS audit in 2018, increasing to 95% in 2019.
3. To retain the OHSAS 18001 standard for the REID Lifting H&S management system.

Date: 06/07/2018

Signature: